

Expression of Interest

– Consultant to complete Theory of Change

Interlink RCT would like a relevant experienced consultant to express an interest in working with Interlink RCT to help develop detailed plans, milestones and outcomes, using Theory of Change, following from the development of our Strategy for 2024-2027.

Introduction

At Interlink Rhondda Cynon Taf, we are a members-led charity. We're focused on creating connected, resourceful and sustainable communities where people develop trust, respect and understanding, have good health, and access the resources they need. By encouraging people and communities to recognise and work with the assets the community already has – such as its people, buildings and land – communities can act on what really matters.

Our main areas of work are:

- Community Advice – supporting groups with information, networking, peer support, training, events and funding.
- Volunteering – supporting volunteers and volunteer organisations.
- Wellbeing – supporting people to improve their health and wellbeing through community activities and local services.
- Working Together – supporting connections with public sector partners to value, develop and invest in preventative community activities and services.

Interlink RCT has strategic objectives to support connected, resourceful and sustainable communities. We believe this is best achieved through community development approaches – community-led, building on what is strong within the community, as shown below.

Interlink Strategy 2024-2027

Interlink RCT will work alongside the community and voluntary sector (the Sector) to build their capacity to act on what matters to them and the volunteers and communities they support. We will work as an integrated team and use technology to support the Sector to:



Evidence and promote the impact of the Sector on improving wellbeing in communities.



Work together with members and with partners in the public and private Sectors to access resources and financial support.



Strengthen relationships and networks to share knowledge and experience and support local and regional collaboration.

To achieve this, Interlink RCT will:

- Be an ethical, inclusive and effective charity with a clear purpose.
- Listen to and respond to what matters to our members.
- Evaluate and learn from what we do.
- Support community action on climate change.

Interlink will take a flexible and realistic approach to what is achievable and look to identify further areas of more in depth work.

What experience and expertise are we looking for?

A consultant who can demonstrate experience / expertise in the following areas:

1. Planning using theory of change
2. Developing a framework for measuring impact including milestones and performance measures
3. Working at Board level with community and voluntary sector organisations
4. Working with infrastructure organisations
5. Supporting integration of internal teams and plans.
6. An understanding of partnership working and influencing commissioners and public services
7. Community development approach and experience of community involvement, coproduction and involving seldom heard groups.

What do we require?

Interlink RCT has a draft Strategy and draft plans in place to implement the Strategy. We are looking for an external facilitator to discuss this plan in more detail with Trustees, for example, some of the challenges planning and evaluating the work of an infrastructure organisation (CVC) such as Interlink RCT. The consultant will help develop and agree a delivery plan and monitoring framework, working alongside the Chief Executive and Deputy Chief Executive, using a theory of change approach involving:

- Two x 2 hour planning meetings with the Chief Executive and Deputy Chief Executive (other members of the Management Team will be invited when required). Please based your costs on one in person and one on-line meeting.
- Two x 2 hour long session with Interlink Officers and Chief Executive and Deputy Chief Executive. Please based your costs on two on-line meetings.
- Two x 2 hour sessions with the Interlink Executive Board, with the first, in person meeting, 2-4pm on the **14 March 2024**. The second meeting date needs to be arranged, and could be in person or virtual, depending on what trustees prefer. Please based your costs on one face to face and one on-line meeting.

It is expected the consultant will take a flexible approach to meet the diary requirements of trustees.

Timeframe

PHASE ONE – Expression of Interest	Milestone	Timeframe
Issued on the 16 th February	Eol returned	29 February 2024
PHASE TWO – Formal Agreement	Milestone	Timeframe

Agreed through email and/or phone discussion with Interlink RCT Chair, CEO and Deputy CEO. Set out short and simple document agreeing purpose, outcomes and timeframes.	Formal Agreement	7 March 2024
PHASE THREE – Work plan	Milestone	Timeframe
Meetings with Chief Executive and Deputy Chief Executive and Trustees to develop a detailed Theory of Change.	Draft Theory of Change	12 April 2024
PHASE FOUR - Results	Milestone	Timeframe
Complete Theory of Change through virtual / phone / email meetings and exchanges.	Final Theory of Change including measurable milestones and outcomes. Recommendations / suggested areas requiring further work in depth-work.	30 April 2024

Expressions of Interest Requirements

Deadline

29 February 2024

Instruction

The Expressions of Interest should be sent by email to: sjames@interlinkrct.org.uk.

The Expression of Interest should outline costs per hour and a total cost, including estimated mileage / expenses, preparation and reporting. We expect a brief bullet pointed response related to your experience and expertise 7 areas identified above. You may include a resume or link to on-line documents. To discuss the above, please contact Simon on sjames@interlinkrct.org.uk or 07772 464110.